

TO: **IT SUB (FINANCE) COMMITTEE**

Friday, 26 May 2017

FROM: **FINANCE COMMITTEE**

Friday, 5 May 2017

11. APPOINTMENT OF SUB-COMMITTEES AND REPRESENTATIVES ON OTHER COMMITTEES

The Committee considered a report of the Town Clerk which sought the appointment of the Committee's Sub-Committees for 2017/18, approval for the Terms of Reference of these Sub-Committees, and the appointment of Members to a number of other City Corporation positions.

The Chairman explained that, as had been the case in the previous year, he would be Chairman of Efficiency and Performance Sub-Committee, with the Deputy Chairman of the Grand Committee as Deputy Chairman of this Sub-Committee. The Chairman nominated the following Chairmen and Deputy Chairmen for the remaining Sub-Committees:

- Corporate Asset Sub-Committee: Nicholas Bensted-Smith as Chairman; Dominic Christian as Deputy Chairman.
- Finance Grants Oversight and Performance Sub-Committee: Simon Duckworth as Chairman; Philip Woodhouse as Deputy Chairman.
- **Information Technology Sub-Committee: Deputy Jamie Ingham Clark as Chairman; Hugh Morris as Deputy Chairman.**

RESOLVED - That the Committee

- a) **Agrees the composition and Terms of Reference of the Sub-Committees as set out in Appendix A;**
- b) Agrees that the Chairman and Deputy Chairman of the Grand Committee are appointed to the following Sub-Committees:
 - i. Corporate Asset Sub-Committee
 - ii. Efficiency & Performance Sub-Committee
 - iii. Finance Grants Oversight and Performance Sub-Committee
 - iv. Information Technology Sub-Committee
- c) Agrees the appointment of the following Members as Chairman and Deputy Chairman of each of the Sub-Committees:

Corporate Asset Sub-Committee

Chairman: Nicholas Bensted-Smith

Deputy Chairman: Dominic Christian

Efficiency & Performance Sub-Committee:

Chairman: Jeremy Mayhew

Deputy Chairman: Deputy Jamie Ingham Clark

Finance Grants Oversight and Performance Sub-Committee

Chairman: Simon Duckworth

Deputy Chairman: Philip Woodhouse

Information Technology Sub-Committee

Chairman: Deputy Jamie Ingham Clark

Deputy Chairman: Hugh Morris

- d) Notes the appointment of the following members of other Committees to Sub-Committees:
- i. Corporate Asset Sub-Committee – up to three Members each of the Policy and Resources Committee and of the Property Investment Board
 - ii. **Information Technology Sub-Committee – one Member of the Police Committee, as the Special Interest Area holder for IT.**
- e) in addition to the Chairman and Deputy Chairman of the Grand Committee and the Members appointed as Chairman and Deputy Chairman of the Sub-Committees, agrees the appointment of Members to the following Sub-Committees:

Corporate Asset Sub-Committee

Randall Anderson, Mark Bostock, Karina Dostalova, Michael Hudson and Philip Woodhouse

Efficiency & Performance Sub-Committee

Randall Anderson, Dominic Christian, Alderman and Sheriff Peter Estlin, Ian Seaton, Philip Woodhouse

Finance Grants Oversight and Performance Sub-Committee

Nicholas Bensted-Smith and Alderman William Russell

Information Technology Sub-Committee

- **From the Finance Committee: Randall Anderson, Tim Levene and Deputy Robert Merrett**
 - **From the Court of Common Council: Rehana Ameer, John Chapman, Sylvia Moys and James Tumbridge**
- f) agrees the appointments of representatives to the following Committees and Sub-Committees:
- Establishment Committee – Deputy Jamie Ingham Clark
 - Barbican Centre Board – Deputy Wendy Hyde
 - Projects Sub (Policy & Resources) Committee – Nicholas Bensted-Smith and Deputy Jamie Ingham Clark
 - Streets and Walkways Sub (Planning & Transportation) Committee - Clare James
- g) agrees the appointments of representatives for informal consultation with the Court of Aldermen and the Policy and Resources Committee on Mayoralty and Shrievalty Allowances – Jeremy Mayhew, Deputy Jamie Ingham Clark and Nicholas Bensted-Smith
- h) notes that the Chairman and Deputy Chairman of the Finance Committee will be Members of the Resource Allocation Sub (Policy and Resources) Committee.
- i) notes that the Chairman and Deputy Chairman will be ex-officio Members of the following Committees:
- Policy & Resources Committee
 - Investment Committee
 - Audit and Risk Management Committee
 - Hospitality Working Party (Policy and Resources)
- j) Notes that the Chairman (or his nominee) will be an ex-officio Member of the following Committees:
- Social Investment Board

- Public Relations and Economic Development Sub (Policy and Resources) Committee
- k) agrees that the Committee should continue to meet “every fourth week on Tuesdays” with the exception of recess periods.

Following the consideration of this item, the Chairman informed the Committee that a statement of his experience and objectives had been put around the table. He explained that he would continue to emphasise the role of the Sub-Committees in giving detailed consideration to issues, prior to their coming to the Grand Committee for decision; **increase the prominence of tackling the IT challenges facing the Corporation**; and increase the speed at which operational property, which was no longer used operationally, was released by Departments for disposal. He also explained that he would seek to provide Members with further information regarding the annual cycle of business for the Committee and bring about improvements in agenda structuring.

The Deputy Chairman thanked Members for his election and confirmed that he would ensure that due prominence was given to resolving the IT issues, as well as improving the position in relation to the long-term maintenance cycle of the Corporation’s operational property.

IT Sub-Committee Terms of Reference

Composition

- Chairman of the Finance Committee
- Deputy Chairman of the Finance Committee
- One Member appointed by the Police Committee as a Special Interest Area holder.
- Between 10 and 12 further Members, made up of:
 - Members of the Finance Committee, appointed by the Finance Committee.
 - Members of the Court of Common Council, appointed by the Finance Committee. (It is not necessary for there to be a balance between the number of Finance Committee representatives and Court of Common Council Representatives)

Chairmanship

- Chairman – To be nominated by the Chairman of the Finance Committee for approval by the Finance Committee.
- Deputy Chairman – To be appointed by the Chairman of the Sub-Committee for approval by the Finance Committee.

Terms of Reference

- To oversee the risk management and risk assessment of all IT services to ensure that the services provided allow the effective delivering of the Corporation’s and the Police’s business operations.
- To ensure the appropriateness and effectiveness of the IT infrastructure and services for the City of London Corporation and the City of London Police.
- To ensure that all appropriate actions are taken to assure the security, resilience and sustainability of all IT systems.
- To operate as an intelligent client for all major IT outsourcing arrangements which have been contracted to third parties.
- To oversee effectiveness and value for money of the IT department.
- Where appropriate, to hold informal workshop meetings to provide an opportunity to give in-depth scrutiny to projects.
- To report back as necessary to the Finance Committee.